

FAQ's QU Travel Advisory Guidelines

What is required if I travel out of state?

I am traveling to an "Affected State," – one of the states listed as a "quarantine" state by the Governor and Department of Public Health (DPH). Do I need to complete the travel form before I leave, and would the quarantine apply to me upon return? Yes. Employees must complete the [travel form](#) for out-of-state domestic travel to an Affected State, and the fourteen (14) day quarantine applies to all travel to the states listed in accordance with the Governor's Executive Order. It is the responsibility of the employee to know which states are on the list since the list is updated weekly. Due to the fluid nature of the pandemic, Quinnipiac University discourages all employees from non-essential personal or professional out-of-state travel.

When does the period of quarantine commence? The 14-calendar day quarantine period begins on the date that you depart any Affected State prior to your arrival in Connecticut.

Are employees able to use accrued time, such as vacation, PTO personal days to cover their quarantine period? Employees who can telecommute can continue to do so during the required period of quarantine. Employees who are unable to perform their duties remotely may use their applicable accrued time.

If I must use unpaid time because I don't have enough vacation time, will it be authorized? Up to 14 calendar days of unpaid time may be requested to be taken due to the quarantine requirement when returning to Connecticut from an affected state.

I was already traveling in a state when it was designated an Affected State by the Governor, am I required to quarantine upon my return to Connecticut? Yes. You are required to quarantine for up to 14 calendar days from the date you leave a state on the quarantine list. It is crucial that you list your dates of travel on the travel form and why it is important to check in with your manager (remotely) upon your return to Connecticut.

Can I be tested before I return to Connecticut to substitute for the quarantine period? No. The testing substitute has a very narrow use. The Governor's Executive Order states that an individual may have a negative COVID-19 test in the 72-hour period prior to arriving in Connecticut as a substitute for quarantine only if an individual is "unable to quarantine."

Can I be tested after I return to Connecticut and substitute that for the quarantine? Is there any other testing alternative that can substitute for a quarantine period? No. The Governor's Executive Order did not provide for a test to substitute for the period of quarantine unless the individual is unable to quarantine. The expectation is that all who arrive in Connecticut after traveling to an Affected State will quarantine for 14 days after arrival.

If I am traveling through an Affected State but will only stop there briefly, have a layover at an airport in an Affected State, or will be dropping off my child at college - am I required to

quarantine when I return to Connecticut? If you are merely passing through a state on the quarantine list or are in that state for less than twenty-four (24) hours you will not be required to quarantine.

What happens if I do not complete the necessary University travel forms? An employee who does not fill out the required travel forms, who makes misrepresentations on such forms or who fails to abide by any required quarantine may be subject to disciplinary action.

What happens if I do not complete the State of Connecticut travel forms upon returning to Connecticut or I do not observe the quarantine? The Governor's Executive Order 7III provides that individuals may be subject to a civil penalty of up to \$1,000.00.

Do I have to fill out both the Quinnipiac University travel form and the form required by the Governor's Executive Order? Yes.

Am I required to complete the travel form when I travel to a state that is not currently on the list of "Affected States"? No