

HR Professional Development Center Fall 2022

Communication Improved; Conflict Reduced

Effective communication is essential not only for our professional lives, but for our personal lives as well. This interactive workshop focuses on non-verbal communication, active listening skills and identifying barriers to effective communication. It explores how we can learn to effectively resolve conflicts and prevent conflict from occurring, through a greater understanding of conflict styles and methods of communication.



**Thursday, October 20, 2022
9:30AM to 10:30AM**

[Register Here](#)



Working Well with Different Personality Styles

Whether working onsite or remotely, we will undoubtedly encounter a variety of personalities in the workplace. When someone has a different communication style or personality type, it can create conflict, affecting your job and productivity. Finding ways to meet the other person and situation where they are, and adjusting as needed, is an invaluable skill to help reduce conflict in the workplace. This webinar explores effective techniques to bridge personality differences and find common ground to enhance communication and productivity.

**Wednesday, November 16, 2022
11:00AM to 12:00PM**

[Register Here](#)

Managers Seminar Series

Coaching and Counseling

This workshop reviews the differences and benefits of coaching and counseling. Participants will explore case situations and determine which approach is most appropriate, as well as common early warning signs that may indicate a

need for intervention. They will also get tips for dealing with angry or difficult employees, as well as the necessary steps to take, including proper documentation and feedback.

**Wednesday October 26, 2022
9:30AM to 10:30AM**

[Register Here](#)



Managing and Motivating for a Successful Workplace

This workshop is designed for those in a leadership role. It reviews the challenges of supervising others, as well as the characteristics of a successful leader. Through various role-playing scenarios, participants will learn how effective leaders approach

performance issues, develop relationships, and display mutual respect during workplace confrontations.

**Tuesday, November 29, 2022
2:00PM to 3:00PM**

[Register Here](#)

Building a Successful Team

What is it that some teams are successful, while others are not? This session drills down on the stages and dynamics of team building. The focus is on how to get your team to FORM, STORM, NORM and PERFORM, resulting in more motivated and encouraged team members. Participants also learn the importance of respecting different opinions, approaches, and styles, and how to effectively manage conflict.



**Wednesday, December 7, 2022
9:30AM to 10:30AM**

[Register Here](#)